

UNITED STATES OF AMERICA

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FEDERAL COMMUNICATIONS COMMISSION

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PUBLIC SAFETY NATIONAL COORDINATION COMMITTEE

GENERAL MEMBERSHIP MEETING

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FRIDAY

FEBRUARY 1, 2002

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The General Membership Meeting was held in the Commission Meeting Room, Federal Communications Commission, 445 12th Street, S.W., Washington, D.C. 20554, at 9:30 a.m., Kathleen Wallman, Steering Committee Chairman, presiding.

PRESENT:

- KATHLEEN WALLMAN Steering Committee Chairman
- ERNIE HOFMEISTER Steering Committee Member
- WAYNE LELAND Steering Committee Member
- TIM LOEWENSTEIN Steering Committee Member
- HARLIN McEWEN Steering Committee Member
- STEVE PROCTOR Steering Committee Member
- MARILYN WARD Steering Committee Member
- MICHAEL WILHELM Designated Federal Official

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1 P-R-O-C-E-E-D-I-N-G-S

2 (9:34 a.m.)

3 CHAIRMAN WALLMAN: I think we're ready to
4 come to order, please. We're going to lead this
5 morning with remarks from Marsha McBride. Marsha is
6 the chief of staff to Chairman Michael Powell and
7 she's going to speak with us today on the
8 communications aspect of homeland security.

9 She is also the head of the FCC's Homeland
10 Security Policy Council. And one of the important
11 missions of that counsel is to ensure that public
12 safety and defense personnel have effective
13 communications to assist the public when there are
14 threats to the nation's homeland security.

15 Ms. McBride brings a rich background to
16 her position at the commission. Most recently, she
17 was vice president for government relations at the
18 Disney Company.

19 Before that, she served as legal advisor
20 to two FCC commissioners, not at the same time.
21 First, to Jim Quello and then to Michael Powell,
22 before he became chairman.

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1 She was also the executive director of the
2 commission's Y2K taskforce. For six years before she
3 joined the commission, she was a private practitioner
4 in the telecommunications law field.

5 She graduated magnum cum laude from
6 Rutgers University and received her law degree from
7 George Washington University.

8 Marsha, thank you much, very much, for
9 coming down today.

10 CHIEF OF STAFF McBRIDE: Thank you. Good
11 morning. I've put together a Power Point
12 presentation, which I'm not sure is ready to go yet.
13 See what they say. That I hope will explain a little
14 bit about what we see going on in Washington right
15 now, with respect to homeland security.

16 In addition to my role as chief of staff,
17 I have been tasked to head the Homeland Security
18 Policy Council. And in that respect, we have an
19 attempt to interface with all of the many
20 organizations in Washington are also working on
21 homeland security issues. So we want to go ahead and
22 -- there it is.

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1 The two kind of big organizations that we
2 have in Washington are the Office of Homeland Security
3 and the Critical Infrastructure Protection Board. And
4 to be honest with you, we're still working through,
5 and I think they're still working through, kind of who
6 has responsibility for what types of things they're
7 going to be working on. They've stood up a lot of
8 committees and were members of most of those
9 committees. And I think they're really trying to work
10 through how they're going to address a lot of these
11 things.

12 The mission of the Homeland Security
13 Office is to develop and coordinate the implementation
14 of a comprehensive national strategy to secure the
15 United States from terrorist threats and attacks.

16 The Critical Infrastructure Protection
17 Board recommends policies and coordinates programs for
18 protecting information systems for critical
19 infrastructure, including emergency preparedness,
20 communications and the physical assets that support
21 such systems.

22 So both of those are very important

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1 organizations and again we have members on as many
2 committees as we can until we kind of figure out where
3 it is that they're going to be doing things that we
4 have a direct role in.

5 The Homeland Security Policy Council is
6 that. We have a tremendous amount of national
7 security work that we do. I think a lot of
8 organizations here are familiar with our -- with the
9 kinds of interference issues and other things that we
10 do.

11 The Policy Council is kind of a second
12 side to that coin. It's role is to really look at our
13 policies from a top down and figure out what exactly
14 it is that we should be doing to promote national
15 security communications.

16 There's a kind of a preventative measure.
17 That's what's seen in the first bullet there. There
18 is the what happens and what can we be doing to
19 promote restoration communications. And then, more
20 generally, the public safety piece.

21 So the group here needs to know that we
22 have put a real preeminence on trying to promote some

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1 relief in the public safety area. And I will talk at
2 the end of the program about the things that we've got
3 going on that we think will be helpful.

4 Everybody, whether you're wire-line,
5 wireless even in -- we're even starting a media group,
6 as well -- needs to break down. We try and break down
7 things in short-term, long-term and -- short-term,
8 medium and long-term, because we think that in fact it
9 will be helpful to try and focus on what we can do
10 right away, what we think we can do over the next year
11 and then what's going to take longer than that to do.

12 And, of course, in public safety we all know it takes
13 -- it's taken a long time to have even done the little
14 bit that we have.

15 We've rechartered the Network Reliability
16 and Interoperability Council. It has been -- we used
17 NRIC a lot in Y2K to produce documents and do research
18 on best practices for Y2K related issues. We're going
19 to be doing a similar thing now for homeland security.

20 We're going to be asking the NRIC to look
21 at its -- at homeland security in terms of best
22 practices for prevention and restoration.

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1 What we're not doing is saying, okay, give
2 me a list of all your most critical junctures and the
3 most important interfaces between you and energy and
4 all of that. That's really a Department of Defense
5 issue. We will coordinate those issues to the extent
6 the Department of Defense does them.

7 But our focus is really on, okay, you guys
8 get together and you sit and figure out what it is
9 that you think are the most and highest risks to
10 telephone companies, what they should be doing with
11 their local water, with their local police, with their
12 local energy companies. And then come up with a set
13 of best practices that we could say that companies
14 generally should be following across the country. So
15 we're hoping to push it out kind of that way.

16 We're starting an advisory committee to
17 deal with the media side. Everybody noticed in New
18 York when we had an emergency, nobody used the
19 emergency alert system. They went right to CNN.
20 Fortunately in New York, most of the major television
21 stations we're cabled to the cable system, and so all
22 those people who got cable we're still getting

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1 communications via television, which obviously is
2 extremely important in keeping everybody informed.
3 And if you did not have that, then you would lose
4 over-the-air broadcast. You could possibly lose your
5 over-the-air broadcast signals on cable as well.

6 And so we're really going to look at how
7 we can develop best practices for media, especially in
8 smaller communities across the country, where they
9 wouldn't necessarily have taken the steps. And all
10 the towers are probably located at one tower farm in
11 the community would be very easy to take down,
12 broadcast communications. I think people would find
13 that very frightening and difficult.

14 We're really working very hard to partner
15 with state and local entities, other federal agencies.

16 We're working really hard on public safety. Again,
17 I'll get that in a minute. And E911.

18 These are our world. I'm going to just
19 zip through this pretty quickly, but I kind of want
20 you to see where we think we fit in visa vis all of
21 these other organizations that are also doing a lot of
22 the same things.

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1 I'll start with the executive first.
2 These are the organizations -- a lot of these are
3 familiar to you, I'm sure. And this is a small, small
4 piece of them. It's amazing how big our chart is
5 these days for the number of organizations that we
6 have. I think right now I have about 50 staff that
7 attend meetings of various committees, most of them in
8 the office of the President, in the executive, to try
9 and -- who are all working on homeland security
10 issues.

11 The second is our sister agencies. We
12 have, obviously, standing relationships with FEMA,
13 NTIA and other organizations that we're trying to
14 coordinate with.

15 The other thing that we're really trying
16 hard to do here is not have -- not add to the large
17 number of organizations that are out there that
18 require some interface.

19 So we're trying to stay focused on the
20 ones that are there and work with groups like NTIA to
21 make sure we're not doing the same thing twice over.

22 State and local governments, these are

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1 types of organizations that are standing up
2 communities on homeland security and we're trying to
3 work with them.

4 Our basic philosophy is that homeland
5 security is a local issue, not surprisingly. And I
6 think we're trying to find ways to make sure that our
7 policies help on the local level.

8 So we're really trying to get a lot of
9 upstream information about what are the kinds of
10 things that we can do here on a federal level from our
11 -- from a regulatory point of view that would give
12 relief or facilitate the ability to relieve on a local
13 level. So that's why you see a lot of organizations
14 here, because we're really going to try and work
15 closely with them.

16 Federal advisory committees, I talked
17 about them a little bit. Obviously, there's this very
18 important committee. NRIC. We have an advisory
19 committee for the Emergency Alert System and we have a
20 technical advisory committee. And all of them are
21 getting bits and pieces of homeland security. And,
22 obviously our many trade organizations as well, both

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1 on the wire-line -- not the wire-line side, the
2 various other communications sides.

3 The other thing I want to tell you about
4 the NRIC, which I think is important, we're really
5 focusing on changing a little bit the membership.
6 This is a network reliability and interoperability
7 group. So they have -- they are the ones that find
8 best practices to make sure that the wire-line system
9 gets that 99.999 percent reliability. So they have a
10 very wire-line centric membership. We are shifting
11 that a lot.

12 We are, because of the national security
13 implications, we are putting a lot of wire-less
14 companies on. We are putting internet companies on.
15 We are putting companies like AOL Time Warner. We're
16 putting cable companies on and we're putting public
17 safety people on as well. Because what we're trying
18 to do is make sure that we have a good interface for
19 all communications within a system for emergency
20 response.

21 Some of the public safety issues that we
22 are looking at include these. Obviously, the wire-

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1 less priority access service is an issue that's very
2 important to the government and it's still working
3 through some of its initial growing pains. And I
4 think we're trying to facilitate that.

5 I think, in an emergency, we want to make sure
6 that we, especially as we work hard from the national
7 security side, to get these concentric rings of the
8 local response and then the state response and then
9 the federal response all being able to coordinate with
10 each other. The priority access service is kind of
11 how you get that last piece in and you get what you
12 need from them and information that you need.

13 I think that, you know, we're working very
14 hard on looking at response from that perspective.
15 And so priority access is very important from that
16 point.

17 Public safety spectrum needs, we've
18 obviously been working on that. I'm going to talk a
19 little bit more in the next couple of slides about the
20 exact issues.

21 And the coordination with state and local
22 governments, I've met with NERUC. I've met with the

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1 LSGAC. And we're setting up meetings across the
2 country. Obviously, prevention and resolution of
3 interference is probably the biggest issue.

4 The VoiceStream waiver request is pending.
5 We're doing the audits and trying to pull back
6 spectrum where we can and obviously the 800 MHz band
7 is -- and I am currently pending for the commission
8 that will ask a lot of questions about rethinking the
9 whole way we've been putting spectrum through 800 MHz,
10 which has had limitations.

11 Priority access. We're also talking about
12 working, obviously, with you guys on the wideband data
13 standards for the 700 MHz. And we're looking at the
14 5.9 GHz band. We're also looking at, and currently
15 pending for commission, is 4.9 GHz. So I can't talk a
16 lot about it, but it is something that we've put
17 before the commission to -- for them to consider --
18 and we're very interested and have been listening
19 closely to some of the applications that would be
20 available for public safety in that area.

21 You know, the long-term initiatives on
22 this are just the continuing efforts that we've been

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1 making and the Wire-less Bureau has been banging their
2 heads against the wall to find ways to solve
3 interoperability issues for public safety.

4 There are lots of issues when it comes to
5 it. I mean, one of things that we looked at and
6 watched in Washington and New York were not only
7 interoperability issues within the spectrum that was
8 put aside for public safety, but the reliance on
9 commercial networks for communications, for secondary
10 people like volunteers and other types of help. And
11 then also the fact that the people who actually --
12 could actually communicate in very congested areas
13 often went to data.

14 And so I think as we look long-term about
15 public safety, we need to be looking at alternatives
16 to kind of the traditional way that we've looked at
17 public safety, to see if there are secondary and
18 tertiary backup methods for communication that would
19 offer a tremendous amount of safety and communications
20 so we also could use hopefully data for actually
21 transporting more than voice, but a lot of other types
22 of information as well.

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1 I know there's a lot of very forward
2 looking applications going on right now with respect
3 to buildings and having buildings and data being able
4 to be transmitted through a PDA to a fireman that's on
5 site that can actually see where it is in the building
6 he is and where it is that he needs to go and what the
7 structural elements are. Long-term, those are the
8 kinds of things I think we want to be really exploring
9 on the communications front.

10 So if you want to reach the council, this
11 is our e-mail address. And as of either today or
12 Monday, we will actually also have a website that will
13 talk a lot about the items that we've done and the
14 steps that we've taken and what is kind of coming down
15 the pipeline.

16 And I'm looking forward to making sure
17 that we keep a good dialogue with this organization
18 and its work, so we can find ways to be responsive.
19 And that's our main goal. Thank you very much.

20 MS. WALLMAN: Thank you, Marsha.

21 CHIEF OF STAFF McBRIDE: I will take a few
22 questions, if you need.

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1 CHAIRMAN WALLMAN: Thank you. Chief, did
2 you have a comment?

3 CHIEF McEWEN: Yeah. I would just like
4 to again emphasize the fact that there really is no
5 formal organization. When you have the local, state
6 government advisory committee, those are primarily
7 mayors and county officials and so on, which, of
8 course, are the bosses, in a sense.

9 But there really isn't any public safety
10 formal input to the FCC. In other words, everybody in
11 this room here is basically focused on public safety.

12 And you mentioned APCO and Police Chief's
13 Association, but so far we haven't had any input at
14 all. And we would like to continue to say we need to
15 get involved in the process.

16 We realize you don't want to keep making
17 it bigger, but public safety is a major issue and
18 there really isn't any way yet, until you get this
19 thing going, for that to happen, that I can see.

20 CHIEF OF STAFF McBRIDE: Well, we would
21 certainly help that to the extent that you want to
22 reach out and go directly to us through meetings and

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1 other group things. That's certainly a great way to
2 share information and talk to each other.

3 But I agree and, even more importantly, I
4 think that what we've been trying to do on the NRIC
5 side is to bring public safety into that world, the
6 world of what the wire-less companies are doing to
7 protect themselves in open communications and so we
8 have a better dialogue. So --

9 But that would be, that should be, stood
10 up. I think the first NRIC meeting is currently
11 slated for the mid-March period. I think it's the
12 13th, but don't quote me on it because I'm not a
13 hundred percent sure. It'll be posted shortly. And
14 we're actually going to have a lot of working groups
15 stood up before then so we can kind of announce what
16 the work product is and members then, so you'll be
17 hearing shortly.

18 CHAIRMAN WALLMAN: So do you anticipate
19 that there might be a public safety working group at
20 NRIC that would be a natural liaison point?

21 CHIEF OF STAFF McBRIDE: Yes.

22 CHAIRMAN WALLMAN: Okay.

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1 CHIEF OF STAFF McBRIDE: And I would
2 imagine that, with respect to other issues that are
3 being done, like best practices for local telephone
4 companies, et cetera, that the public safety will have
5 input into those as well.

6 I'm trying to make it a little seamless
7 between, because public safety is -- if you're talking
8 about homeland security, public safety is in every
9 piece of it. And so we're trying to find a way to
10 have everything that we do have that aspect just built
11 in.

12 CHAIRMAN WALLMAN: Right. And I think
13 that the people in this room, as the plan refines
14 itself, if there's a particular place that they can
15 channel their energy. You know, if it happens to be,
16 for example, a public safety working group at NRIC,
17 that would be a welcome direction.

18 CHIEF OF STAFF McBRIDE: Great. I think -
19 - well, I think that's where we're headed.

20 CHAIRMAN WALLMAN: Okay.

21 CHIEF OF STAFF McBRIDE: Yes?

22 MEMBER LELAND: Okay. I had a -- is this

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1 on?

2 CHIEF OF STAFF McBRIDE: It'll be on in a
3 second. Just start talking. Takes a second for them
4 to figure out where you are.

5 MEMBER LELAND: Okay.

6 CHIEF OF STAFF McBRIDE: Especially when
7 I'm blocking them.

8 MEMBER LELAND: I'll talk loudly. I
9 notice a lot on cellular type systems, as far as
10 critical infrastructure, et cetera, but I -- there is
11 another area that maybe you should be considering, and
12 that's, quote, private systems. There are petroleum
13 systems, utility systems, that are regionwide and
14 statewide and they may be an asset that's worth
15 looking at as part of this whole process.

16 CHIEF OF STAFF McBRIDE: Yeah, and I think
17 that's what we're looking at, the Tom Ridge group and
18 the Dick Clark's Critical Infrastructure Protection
19 Board, that's kind of what they're doing.

20 What we're doing, we're not try -- you
21 know, it's like we need to be there because we
22 regulate those entities and license them, but those

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1 guys, they've got water, they've got energy. It's --
2 they're the big umbrella and we're trying to make sure
3 that we're at the table so we can facilitate
4 discussions and talk about it.

5 But we totally agree. I mean, in the
6 extent to which electric companies interface with the
7 public switch network and we're to meter and monitor
8 energy uses, the way the grid interrelates, water,
9 they're all extremely important and every interrelated
10 and they have to be dealt with that way.

11 MEMBER LELAND: Yeah. I'm not only
12 talking about protecting it from their standpoint,
13 protecting the water system, but in a terrorist or a
14 big emergency, when communication systems are down,
15 maybe theirs are up and an asset for --

16 CHIEF OF STAFF McBRIDE: Other --

17 MEMBER LELAND: -- emergency
18 communications to be able to tack onto them or
19 something like that.

20 CHIEF OF STAFF McBRIDE: I think that's
21 definitely something we should be exploring. One of
22 the things I really hope to do through this and the

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1 best practices, since there are obviously large
2 telephone companies and then lots and lots and lots of
3 various mid-size and small ones, is trying to come up
4 with a bunch of best practices that would bring
5 dialogue between these kinds of groups on a local
6 level.

7 Where you actually, like I said earlier,
8 get your -- the telephone company to sit down with the
9 local utilities and talk about, okay, where are your
10 junctures. And be thinking about what it is that they
11 need and how they can respond and then share
12 information through a larger network and the counties
13 and then up to the state level.

14 I think that's -- that's the best thing I
15 think that we can offer, going forward, especially
16 taking the experience of Verizon just recently and
17 really learning from that and then trying to take that
18 message out to the other companies. But it's a local
19 issue. I agree.

20 MEMBER LELAND: Okay.

21 CHIEF OF STAFF McBRIDE: Anybody else?

22 MR. WILHELM: Marcia, in the New York and

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1 Washington attacks, the amateur radio people furnished
2 a lot of health and welfare communications and the
3 only communications of the Red Cross and Salvation
4 Army. Do they have any participation in,
5 representation, in NRIC?

6 CHIEF OF STAFF McBRIDE: Not in NRIC, but
7 not because -- only because we have a size issue
8 there. But we have been spending time thinking about,
9 and we've done this many times, because they're a
10 great backup in all kinds of ways, to talk about where
11 to have them interface and where we can help them.

12 I think we may bring them in, in part of
13 the working groups on NRIC for the public safety. And
14 I think in the long-term they're very much a part of
15 this, how do we build in backup systems in for public
16 safety. Because in essence, all the public safety has
17 the same risks that the telephone company does and
18 everybody else and, to the extent that we can kind of
19 build backups. And I think that they're a very
20 important backup in those circumstances.

21 All right. Thank you very much.

22 CHAIRMAN WALLMAN: Thank you very much.

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1 We are privileged to have another presentation from
2 the commission today, and this is designed to respond
3 to the following. Many of you have scanned across the
4 public safety band and wondered how many of the silent
5 channels were actually used by anyone. That question
6 crossed the mind of some of the FCC staff as well, and
7 they decided to find the answer by conducting the
8 spectrum audit that Mary Shultz is going to talk to us
9 about this morning.

10 Mary is the chief of the Licensing and
11 Technical Analysis Bureau Branch of the Private
12 Wireless Division of the Wireless Bureau. This branch
13 is responsible for tens of thousands of lan-mobile and
14 microwave applications and licenses.

15 Mary graduated from Penn State University
16 in '88 with a bachelors degree in electronics
17 engineering and became chief of the branch in May of
18 1998.

19 The commission turned to Mary when it
20 needed to audit tens of thousands of licenses to find
21 out whether unused frequencies could be made available
22 for use by others. So Mary's going to talk to us this

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1 morning about how the spectrum audit system works and
2 what happens if you don't return your audit letter.

3 CHIEF SHULTZ: I don't know if I'm going
4 to be able to answer the second question.

5 CHAIRMAN WALLMAN: Especially the threat
6 hanging in the air.

7 CHIEF SHULTZ: Except to say that you risk
8 losing your license. At the request of the
9 coordinators about a year ago, the question came up
10 about that -- about how many licenses were actually
11 being used in the bands below 512.

12 In the past we have not really checked
13 construction and operation in those bands and now that
14 we've gone to ten year licenses, there's potentially a
15 problem with unused licenses showing up in our data
16 base which have to be considered by the coordinators
17 when they're trying to coordinate stations.

18 So last summer, we decided to undertake an
19 audit of the private lan-mobile licenses on
20 frequencies below 512. And this audio incorporate --
21 or includes services, the PW, YW, IG and YG services,
22 which are public safety and industrial business radio

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1 services.

2 We tried to pick licenses which would need
3 to be considered during coordination, because our
4 purpose was to free up spectrum to allow new stations
5 to be licensed.

6 What we are checking in this audit is both
7 the construction and operational status of the
8 license. So you may have built your license, but
9 discontinued operation, and in that case we hope to
10 recover those stations as well, as those that were
11 never built or put into operation.

12 We undertook mailing letters in August of
13 this past year, of 2001, and over a six-month period
14 we sent the letters out and just recently completed
15 the mailing in January.

16 Licensees have a 60 day period to respond
17 to the audit. It was quite a massive undertaking. We
18 sent out more than 260,000 letters, which affected
19 more than 420,000 call signs.

20 So it's not a small project. We took all
21 the licenses in those radio services below 512 and
22 sent the letters out to the licensees.

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1 Most of the letters were sent to business
2 licensees. More than 200,000 of them were business
3 licensees, but there are a significant number of
4 public safety licensees which received the letters as
5 well, over 50,000.

6 The options for responding, and what we're
7 hoping to find out, is that people are using their
8 licenses. So a licensee could respond, yes, I am
9 using the license.

10 No, I am not using it. I didn't
11 construct. Go ahead and cancel the license.

12 And then we do allow the opportunity for
13 someone to explain if they're not operational and have
14 a reason.

15 So there are three possible responses.
16 And we are getting a large number of licenses turned
17 in voluntarily. We've had more than 14,000 licenses
18 actually submitted for cancellation where the licensee
19 just right off, you know, just comes out and says, I'm
20 not using it. Go ahead and cancel it.

21 We are seeing some problems with the
22 responses. Back to the other slide, I forgot to

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1 mention that right now we're close to 50 percent
2 response rate. The audit will not -- the time does
3 not run out until March and we're still getting a lot
4 of responses. And we hope for that response rate to
5 go up, but our reason for coming out and talking to
6 different people is to make licensees aware of this
7 audit and hopefully get more people to respond.

8 And if anybody has any ideas of how we can
9 do that, how we can make this more clear to licensees,
10 we're open to suggestions. Even a 50 percent response
11 rate means that more than 100,000 licensees haven't
12 responded to us.

13 So in public safety, we're doing a little
14 better. We're about up to 54 percent right now.

15 One of the problems we -- I mean, we are
16 seeing licensees respond incorrectly or give us
17 responses that are rather confusing. We've had maybe
18 six or seven thousand responses where we've had to go
19 back out to the licensee and ask them more questions
20 or just try to, you know, change their answer -- or
21 after looking at it, we see that what we thought they
22 said, we're not sure about, and go back and ask them

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1 again.

2 Some of the problems we're seeing are just
3 response forms that aren't filled out correctly.
4 We've had people respond without actually checking the
5 information or checking the status of their station.

6 We require that you tell us for each
7 license listed on that audit form what the status is
8 of that station. And people will just turn it in and
9 not actually check that if it's constructed or
10 cancelled, so we have to send it out again, or
11 licensees don't sign the response and we're requiring
12 licensees to sign that.

13 There also seems to be a lot of confusion
14 among licensees about what we're referring to and then
15 they aren't giving us information that we can really
16 us.

17 Some of the responses we see will say that
18 we no longer have the business or the business has
19 been sold, but it's really unclear to us what the
20 status of the station is. And we don't want to take
21 back licenses that are being used. That does no good.

22 So we have to go back out.

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1 We need people to tell us if it's sold.
2 Is there somebody else using this license? Has the
3 license been assigned?

4 We're seeing people that think these
5 licenses refer to broadcast stations or something like
6 that. They don't understand what they require a
7 license for, that these could be for mobile handheld
8 units or they could be wireless microphones. They'll
9 just say, well, I don't have a broadcast station. And
10 it's still unclear whether or not they have the
11 license or are using the equipment.

12 We've also had a problem with
13 undeliverable letters, although it's much smaller than
14 I would have thought. We've had maybe 7,000 letters
15 that are undeliverable. We try to send the letters
16 out a second time because sometimes they do make it
17 through the mail the second time. And we have maybe
18 two or three thousand that have come back twice, that
19 are totally undeliverable.

20 What licensees should do to prevent this
21 is just, as always, not just because of this audit,
22 make sure they're information is updated on our

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1 licensing system.

2 Before we would send out any more letters,
3 we are going to go back to the licensing system to see
4 if there are any updates in address information or
5 license information. And it's important for licensees
6 to come in and provide their correct licensee and
7 contact information. And it's always important in
8 order to get renewal information or anything from the
9 commission.

10 We've also had some problems with the mail
11 over the past few months. We've had problems with
12 people not sending the responses to the proper address
13 which is listed. They go somewhere else in the
14 commission. So if you don't send it to that correct
15 address, we may not get the response.

16 Also, we've had problems with the mail in
17 the October timeframe, where we may not have received
18 responses. So people may have responded. We may have
19 never received it. And it's important for people to
20 try. We have information available that people can
21 check to make sure we received their responses and
22 it's important for people to check that.

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1 We have set up a web page dedicated to the
2 audit and there's a lot of useful information on that
3 page. I have the address listed here. There were
4 handouts back there. It's a good idea to check out
5 that web page because there is a lot of information.
6 We just have -- we had the public notices we put out.
7 You can download the response so if you don't get a
8 letter, you can respond to us for your call signs.

9 We have downloadable files of licensees
10 that have not responded to the letter that are past
11 their 60 days. And we also have an online query of
12 the database. So if do you hold a license, you can go
13 there, check for your license to see if it is part of
14 the audit, check to make sure that we've received your
15 responses.

16 And we are constantly making changes to
17 try to improve this web page. We're looking at
18 putting files out there that separate the -- right
19 now, the files for the non-responders are separated
20 between business and public safety.

21 We're looking at breaking that down
22 farther into states, so you can just download a file

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1 for your state of licensees which have not responded.

2 And we've refined the queries so you can
3 do queries based on mailing address, city and state.
4 And, again, if you have other ideas of improvements we
5 might be able to make, to make it more useful for you
6 to be able to tell if we've received your information,
7 or if you're part of this response, we're open to
8 suggestions.

9 We have completed the first mailing, but
10 we're not concluded with the audit. There will be a
11 second phase to this audit. And what we're looking at
12 doing next for the audit is first we want to get all
13 the responses we have keyed into this database. So
14 we're still collecting responses until early March.
15 We want to get that all keyed in.

16 And then we're going to go back to our
17 licensing system, ULS, to see if we have any updates
18 in addresses or licensee information. That's why,
19 again, it's important to update that information. And
20 then we will send out a second letter to licensees.
21 Again, send out the second letter with the call signs,
22 with the audit response, to give licensees a second

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1 chance to give us the information.

2 We plan on doing a lot of public outreach
3 attending meetings, attending conferences, to let
4 people know about the audit and hopefully get a better
5 response to the audit. And ultimately, licensees who
6 fail to respond will risk losing their licenses.

7 Does anybody have any questions?

8 CHAIRMAN WALLMAN: One in the back.

9 MR. SHAHNAMI: Good morning. One
10 recommendation would be --

11 PARTICIPANT: Identify yourself, please,
12 Ali.

13 MR. SHAHNAMI: Pardon?

14 PARTICIPANT: Identify yourself, please.

15 MR. SHAHNAMI: I thought you just said,
16 come Ali. That's okay. Ali Shahnami. Thank you.

17 One of the things would be, as you know,
18 losing your license, obviously, is extremely
19 important, especially to public safety agencies.

20 One of the things would be if the program
21 can say, if there is an e-mail address, pick that as
22 another approach and also, since this is critical,

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1 have you tried to at least send the first one, if not
2 the second one, through return receipt. So at least
3 the client or the applicant can say we never got it.
4 Because as you know, people change address, the people
5 in charge are changed, small businesses go out of
6 business, but at least this is commission's way of
7 truly approaching every possible angle. Because if
8 you take a license away, it's extremely critical to
9 operation, especially for public safety people. Thank
10 you.

11 CHIEF SHULTZ: And, I mean, we can look
12 for e-mail addresses. We've only been collecting e-
13 mail addresses for a year. But that would be an
14 option when we go back to the database, to see if how
15 many of these licenses may have e-mail addresses
16 associated.

17 MR. BUCHANAN: Dave Buchanan, County of
18 San Bernardino. Just a question. If there is a --
19 particularly small agencies have a real problem even
20 renewing their licenses sometimes because they don't
21 have someone full-time that looks after that.

22 But if someone, if an agency out there

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1 discovers that they got your audit letter but didn't
2 act on it, threw it away, lost it, what do they do to
3 regenerate or get another on that they can fill out?

4 CHIEF SHULTZ: That information is -- or
5 the information on whether or not we sent an audit
6 letter is available from the website.

7 MR. BUCHANAN: Right.

8 CHIEF SHULTZ: So what they can do is go
9 in and query. Then they can actually download an
10 audit form.

11 MR. BUCHANAN: Oh, they can? Okay.

12 CHIEF SHULTZ: Yes. And then just put in
13 their call sign. If they look up -- if they pull up
14 the call sign in our query, we have a reference
15 number, and they can see all the call signs we asked
16 them about. So they can basically copy that
17 information from the query, answer the questions for
18 each call sign and send it in to us on their own.

19 MR. BUCHANAN: Okay. Great. Thank you.

20 MR. SCHLIEMAN: I'm Robert Schlieman, New
21 York State. We had sent out letters to agencies
22 before your letters went out to advise them what was

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1 coming down the pike.

2 And so we've been following up on the
3 audit process and we find that there's, what we
4 consider, an incredibly large number of delinquencies
5 from agencies in the state.

6 And so we started checking with them and
7 find that they have sent back their responses, and
8 wonder if there's some time lag between the mail
9 delivery problems and the posting on the website.

10 CHIEF SHULTZ: We have had problems with
11 that. What happened is if they sent those responses
12 in the October/November timeframe, there's a three
13 week period where we haven't gotten the mail yet,
14 between October 16th and November 4th, where we did
15 have mail problems. There's mail we have not
16 received. If they filed it during that time period,
17 they should probably submit it again, because we may
18 not have received the responses.

19 We also have a backlog in keying responses
20 as well. Other -- due to those mail problems and
21 changing the way we handle mail, we had a backlog in
22 opening the mail. And we've begun keying those

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1 backlogged responses in. We probably have about
2 20,000 to be keyed in. And by the end of February, we
3 should be up to date on audit responses.

4 So if, by the end of February, they don't
5 see their response on our database, then they should
6 definitely resubmit it, because we'll be up to date.

7 MR. SCHLIEMAN: Okay. Because I know in
8 some cases they were sent and by registered mail
9 return receipt. And the receipts came back, so they
10 were received.

11 CHIEF SHULTZ: Yeah.

12 MR. SCHLIEMAN: So it's just a backlog
13 problem, then?

14 CHIEF SHULTZ: It's a backlog or it could
15 be the mail that we haven't opened. And I'm not sure
16 when we may open that mail. So if it's in that time
17 period, we may not update it or may not get it to
18 update and they should send it in a second time. They
19 can fax that to us, as well. We do accept that by
20 fax.

21 MR. SCHLIEMAN: Okay. Thank you.

22 CHIEF SHULTZ: Okay.

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1 CHAIRMAN WALLMAN: But it sounds, Mary, as
2 though, you know, your taskforce is fully aware of all
3 the logistical difficulties that people may have
4 encountered in trying to submit a timely response and
5 that you would weigh those and reconcile all the
6 responses before you'd decide to revoke a license.

7 CHIEF SHULTZ: Yeah. And part of the
8 reason we decided to do a second letter is because
9 we're aware there have been problems with the mail.
10 And we do want to give licensees a second chance to
11 respond.

12 Also, we are looking at a way to accept
13 those responses electronically through the internet
14 for the second mailing. So we're hoping to have that
15 available for the second mailing as well.

16 SERGEANT POWELL: John Powell. That was
17 my question, first question. Secondly, I'm assuming
18 that when you sent those out, you didn't look at how
19 recently they'd been renewed because I got a bunch of
20 renewals and then two days later got the audits.

21 CHIEF SHULTZ: This is a totally separate
22 process --

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1 SERGEANT POWELL: Okay.

2 CHIEF SHULTZ: -- from the renewals. And
3 we did also poll the data. When we began looking at
4 the audit, we polled the data from ULS. And we didn't
5 go back and recheck it when we sent the mail out, so
6 some of the data may have changed since we had polled
7 it. That's why we're going to check it before we do
8 the second one. And it is totally separate from the
9 renewal process.

10 MR. NASH: I am Glen Nash and representing
11 the State of California at the moment. We just
12 recently received our audit letter, some 70 plus pages
13 long, for our 3,500 plus licenses. Quite frankly,
14 we're experiencing a little difficulty in confirming
15 that they all exist, and particularly in a 60 day
16 period here. Would you consider a response that, say,
17 identify, you know, that some 80 percent of them or
18 that are in place and we request an extension on
19 confirming the remainder?

20 CHIEF SHULTZ: Yes. We would grant an
21 extension for you to confirm. And what you could do
22 is as you get this done, you could provide us the

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1 responses in portions, if it's easier for you.

2 MR. NASH: Okay.

3 CHIEF SHULTZ: I mean, you don't have to
4 wait until you've done all of them to give us
5 something.

6 MR. NASH: Okay. Great. Thank you.

7 MR. BOHN: Rick Bohn, State of Maryland.
8 The web page query seems to be limited to a hundred
9 responses back. If you have more than a hundred
10 delinquent, how are we going to deal with that?

11 CHIEF SHULTZ: Originally, we didn't have
12 that limit. What happened is, it just tied things up
13 when we tried to do large queries. That's part of the
14 reason we put the files out there to download. But
15 now those files do contain everything across the
16 country, separated between business and public safety.

17 The next step will be to put it in state,
18 separate it into states so that you can just download
19 the file for public safety licensees in your state.

20 We're also try -- looking at ways to maybe
21 provide county searches, which would narrow it down
22 even more. We're having a little bit of difficulty

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1 trying to figure out how to do that. What we may be
2 able to do is do county searches for your fixed
3 locations, but statewide mobiles or something like
4 that, we have more problems with.

5 MR. BOHN: So there is a file that you
6 could download now by state?

7 CHIEF SHULTZ: Not yet. We're working on
8 getting that up on the web. Right now, we just have
9 all the public licensees, or all the -- all non-
10 respondents across the country separated between
11 public safety and business.

12 We're hoping, again, by the end of
13 February, to have the state downloads available, where
14 you can just click on the state and download those for
15 your state. Now, those we would update probably on a
16 weekly basis.

17 MR. BOHN: Okay. Thank you.

18 CHAIRMAN WALLMAN: Good luck.

19 MS. O'BRIEN-HAM: I wanted to add one
20 thing on this -- hi, there -- on this audit. I think
21 this is the first time we've ever done this and I
22 think the chairman mentioned at the last commission

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1 meeting that he was quite taken by it. And so we may
2 be looking at doing this in other bands, for example,
3 like 800 MHz as well.

4 So we're also going to be looking -- every
5 time, the first time you do something, you learn
6 something. And Mary is learning something every day
7 from this audit. So we're going to get better at it.

8 And we're going to try to look for ways to possibly
9 automate it and so forth as part of the universal
10 licensing system and so forth, so --

11 But I really appreciate all your help and
12 responsiveness in getting the word back to your people
13 on responding to it, because we think it's a good
14 thing. You know, spectrum should not lie fallow. So
15 --

16 CHAIRMAN WALLMAN: It strikes me that one
17 thing that we might be able to do is we could do an e-
18 mail to the full membership of the NCC with a link to
19 the right spot in the FCC URL, inviting people to come
20 and look and see whether their response is being
21 counted as delinquent. And that might help on the
22 public safety side. We got about 300 signer-uppers

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1 for NCC, so that might help.

2 Okay. Any further questions for Mary or
3 Kathleen?

4 Okay. At this point, we'd like to have,
5 if it's convenient for Jeanne, a short presentation
6 that she'd like to share with us on the status of
7 state licensing in the 700 MHz band.

8 DEPUTY CHIEF KOWALSKI: Good morning.
9 Actually, there are two pieces of information that I
10 think it would be helpful for you to have for 700 MHz.

11 One, regarding state licenses. We -- or
12 the commissioner received applications from all of the
13 50 states. And there were a number of other possible
14 licensees, District of Columbia and -- I don't have my
15 notes on the others.

16 The bottom line is, there were two groups
17 that did not submit applications, the Commonwealth of
18 the Northern Marianas Island and then American Samoan
19 Guam.

20 Our licensing staff in Gettysburg looked
21 over those applications, worked with the applicants to
22 get all the material in order, and actually granted

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1 the license for every one of the 50 states except one
2 on January 18.

3 That information is available on the web.

4 We hope to grant that last one soon, as soon as the
5 paper is in order.

6 These licenses have two buildout
7 requirements. They're far into the future. That
8 information is in the original documentation, but
9 basically we're looking at five years from the initial
10 start date, which is 2007. So the first benchmark for
11 one-third -- one-third substantial service is going to
12 be the year 2012. So state licenses, I think, the
13 whole process was a tremendous success.

14 Now, the thing to be aware of is there are
15 some licenses that, although they're geographic area
16 licenses, the construction, the people constructing
17 these, will have to be aware of, for example,
18 environmental rules, antennae height clearances. If
19 you're along a border, you've got some special
20 requirements.

21 And as we go along, the website is going
22 to be updated to help people with understanding

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1 frequently asked questions.

2 Okay. The second piece of information
3 concerns the interoperability channels. The
4 commission had a deadline, December 31st, 2001, for
5 the states to notify the commission, if they chose, if
6 they wanted to have their state interoperability
7 executive committee, or an equivalent, administer
8 these channels. And this is the 2.6 MHz of spectrum.

9 In order to help people in the public
10 safety community understand where we are, Public
11 Safety Private Wireless Division staff put together a
12 list, which is a handout today, and if you don't have
13 a copy, let us know.

14 Jeanne Benfaida, in our division, is
15 responsible for putting this material together and she
16 will be the contact on the information. And she's
17 here. I'd like her to stand up and -- so you can put
18 a face and a name together.

19 Now, this list contains approximately half
20 of the regional -- or information for approximately
21 half of the states. And what I want to tell you is
22 that the mail is a factor in this list. We're not

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1 sending out a public notice to all the regional
2 planning people to say, these are the only states that
3 apply to administer the spectrum and thus if you don't
4 see the state, your state, then you as an RPC can
5 administer the spectrum

6 We have internally decided to wait until
7 April to make this a firm list because day by day, I'm
8 getting letters that are coming in, which are dated
9 before the December date. But we know the mail is an
10 issue here at the commission.

11 So we offer this list and ask your help.
12 Please look at it. Talk with your state people if you
13 feel that your letter was sent, that we haven't
14 received it. We apologize and ask, send it in again
15 so we can get our records updated.

16 Any questions?

17 CHAIRMAN WALLMAN: I'd like to call on
18 Chief McEwen, who wanted to raise an idea with respect
19 to interference issues in the 700 MHz band.

20 CHIEF McEWEN: Some time ago the NCC
21 became aware of the potential problem of interference
22 in the new 700 public safety band. And there was

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1 clearly -- originally Motorola had raised the issue
2 with the FCC. The engineering people at the FCC had
3 basically disagreed with their analysis. And it was
4 clear that public safety was possibly at risk in this
5 new band.

6 We didn't want to take the risk that we
7 would have the same kinds of or even more potential
8 interference in that band. So the NCC asked the
9 Telecommunications Industry Association if they would
10 review that and to submit to us their analysis, which
11 they did.

12 On the basis of that, the NPSTC group, the
13 National Public Safety Telecommunications Safety
14 Council, filed a document with the FCC, asking the FCC
15 to take a look at the TIA report and to take it into
16 serious consideration.

17 We have not had a response to that yet.
18 And just recently, some of us saw a letter that has
19 been filed with the FCC from the AT&T Company that
20 does challenge some of the TIA analysis. And what I
21 would like to do is recommend that the NCC ask the TIA
22 today to review that letter and give us its analysis

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1 of their recent position.

2 CHAIRMAN WALLMAN: Is there a discussion
3 of this proposal to facilitate technical dialogue that
4 would help us and the FCC to evaluate the merits of
5 this debate? Wayne Leland, in your capacity as TIA
6 person, do you think that TIA would be prepared to
7 help us out on this?

8 MEMBER LELAND: Yes. I chaired a private
9 radio section, which originally the NCC had sent me
10 the letter requesting some of the original work that
11 we did. And we discussed this yesterday in some of
12 the subcommittee meetings. And then privately, Ernie
13 Hofmeister and Bob Speidel are here from M/A-COM.

14 And we discussed that and I think we're in
15 agreement on that. And we would be more than happy to
16 take that on and respond and even in a way that we
17 would -- our next meeting is in April, but we did form
18 an ad hoc committee earlier on this subject and we can
19 reconstitute that probably by phone and hopefully get
20 something done so that at least by the April meeting,
21 if not sooner, we would have it done and get the
22 membership to confirm it.

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1 MR. WILHELM: As soon as I can, I'm going
2 to place a link to that document on the NCC's web
3 page. For those of you who represent organizations
4 and have the engineering expertise that would help the
5 commission in addressing this letter, please respond.
6 You can do so in writing or you can do so
7 electronically on the electronic comment filing
8 system. Thank you.

9 CHAIRMAN WALLMAN: Well, I would --
10 hearing the discussion, I'd take that as an expression
11 of a sense among the steering committee members that
12 we should go ahead with that plan?

13 PARTICIPANT: Yes.

14 CHAIRMAN WALLMAN: Okay. Okay. So the
15 next thing for us to do and probably the most
16 important to the output for this meeting is to chart
17 the course of the NCC from today until the time the
18 commission -- the committee's charter expires in
19 February of 2003.

20 Yesterday, the subcommittees outlined the
21 important tasks remaining on the NCC's plate. And
22 today, I'm going to have discussion of those tasks as

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1 have been summarized by Michael Wilhelm, miraculously
2 overnight. And just try to use that as a guide for
3 our work plan for the rest of this year and the
4 beginning of next, and figure out how many more
5 meetings we should try to schedule for the rest of
6 this year, and so forth. So why don't we turn to that
7 discussion?

8 We're looking now at a document dated
9 January 31, 2002, styled as a memorandum from the NCC
10 -- to the NCC Steering Committee from the Michael.
11 The subject is remaining tasks for the NCC.

12 So I'd like to ask at this point if there
13 is discussion among the steering committee members
14 about the -- whether this is a comprehensive list of
15 what we've got left to do or whether there are
16 additions or areas that people would like to speak to
17 that require a particular emphasis in development?

18 Okay. Just to --

19 MEMBER PROCTOR: I was just wondering,
20 Madame Chairman, what format do you want to see this
21 report that we submit entail? What's your vision of
22 what the report needs to entail as we turn it in to

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1 the commission?

2 CHAIRMAN WALLMAN: I think it could look
3 similar to this, styled a little but differently. But
4 there is an interest in the chairman's office, for
5 example, and in Chief Sugrue's office in understanding
6 what the body of remaining work may be. And so I
7 think it would look similar to what we have here with
8 such covering memo as the bureau chief might wish to
9 append before it goes to the chairman's office.

10 MEMBER PROCTOR: And have the report as
11 due on what date?

12 CHAIRMAN WALLMAN: There's no particular
13 due date on this report, but it connects, as I
14 understand it, somewhat to the planning exercise that
15 Chief McBride was talking about, that they're trying
16 to organize all of the available resources, understand
17 what they're up to, and figure out how they can work
18 best together.

19 And I think there is, you know, as we've
20 recognized, we've done the bulk of the work that's
21 been charged to us to do. And so it's a planning
22 exercise. There's no particular due date for this

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1 report.

2 MR. WILHELM: However, on the items
3 listed, some of them are more timely than others, and
4 rather than anticipate one report, I would anticipate
5 that there would be incremental reports and
6 recommendations to the committee as the deliberations
7 are finished.

8 For example, we mentioned this morning the
9 resolution of an apparent ambiguity in the rules.
10 That could be done almost immediately, whereas
11 something like wideband data standards probably is
12 going to transcend the life of the committee.

13 CHAIRMAN WALLMAN: Right, but the report,
14 as to what's remaining to be done, there's no
15 particular due date for that?

16 PARTICIPANT: No.

17 CHAIRMAN WALLMAN: Okay. It's been
18 suggested to me, and I agree it's a good idea, that it
19 might be beneficial just to have, from each of the
20 subcommittee chairs, a thumbnail of what they put in
21 here and why. Are the subcommittee chairs amenable to
22 that? Sergeant Powell, would you lead us off?

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1 SERGEANT POWELL: Good morning. From our
2 review yesterday, Michael took the information that we
3 provided and put it on to a new version of the form
4 that we had here for yesterday's meeting. And I'll
5 just briefly summarize those issues that came out of
6 our meeting yesterday morning.

7 The first was to revise the Incident
8 Command System, specifically with regard to
9 nomenclature, to make it more inclusive of services
10 beyond fire and EMS that now do not have, basically, a
11 dictionary, to be included in the ICS system.

12 Second issue -- excuse me -- is to
13 initiate or participate in a rule making proceeding
14 that would look to expanding the interoperability
15 guidelines that we've developed and some of the
16 associated rules we would hope the commission puts in
17 place beyond the 700 band.

18 We have a number of new channels that were
19 recently identified below 512 for interoperability.
20 With the potential Nextel reorganization, proposed
21 reorganization at 800, there may be changes happening
22 there. It was our belief that it was time to look at

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1 expanding beyond the 700 band for interoperability.

2 We're still looking, of course, at the
3 wideband standard for data. Within that, we need to
4 look at whether the interoperability channel, which
5 should be 50, 100 or 150 KHz.

6 And also, what kinds of activities we
7 would see supported on those channels. I think that's
8 critical. People seem to want to do everything with
9 those channels. We know in the L.A. area, with that
10 Southern California region now, that they've got like
11 ten times the number of requests that they have
12 available spectrum down there.

13 Also, tied into that is appropriate
14 loading, which I think Glen will talk about, that all
15 the subcommittees will, I think, need to work together
16 on.

17 There was one other one here, if I can
18 find it. The one other issue that we discussed
19 yesterday, very important, but it looks like it is
20 going to, more than anything, be a correction to the
21 rules due to an oversight. It's that we need to get
22 the mandate included in the wideband technical

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1 standard, that the interoperability standard must be
2 supported on all wideband equipment.

3 I believe that's all that our committee is
4 looking forward to doing over the next year.

5 CHAIRMAN WALLMAN: Any questions for
6 Sergeant Powell?

7 SERGEANT POWELL: Have you seen that
8 letter before?

9 CHAIRMAN WALLMAN: Yes, it's in the
10 record.

11 SERGEANT POWELL: Okay.

12 CHAIRMAN WALLMAN: Sergeant Powell was
13 just asking about a letter dated November 16th, that
14 was previously put in the record at the last NCC
15 general membership meeting. Okay. Glen? Glen Nash?

16 MR. NASH: Good morning. The technology
17 subcommittee met yesterday morning for a brief period
18 of time. Two main issues that we dealt with. First
19 of all, the existing FCC rules mandate that while
20 encryption on the interoperability of the narrowband
21 channels is optional, that if encryption is utilized,
22 that it shall follow a DES mode of operation and

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1 reference as a document that several months ago we
2 determined was an inadequate reference.

3 And so we've been taking another look at
4 that specific rule, based on recommendations from the
5 interoperability subcommittee.

6 The recommendations come forward that we
7 actually modify that to now require that encryption
8 utilize the AES standard. However, that radios be
9 required to include triple DES and, by implication,
10 since triple DES also supports DES, that they be able
11 to support those modes of operation also.

12 So we will be developing a recommended
13 change to the wording of the rule and submitting it to
14 the steering committee over the next week or so, to
15 go, you know, forward to the commission to modify that
16 specific rule.

17 The other issue that we got into was a
18 report from TIA on their progress relative to the
19 development of standards for the wideband channels.
20 They reported that they're making progress in
21 accordance with the timeline they had laid out for us.

22 The good news is that they are on track. The bad

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1 news is that that track has them completing their work
2 in the second half of this year, which puts us real
3 tight on making -- having a standard completed by the
4 February timeframe of 2003.

5 At this point in time, they, relative to
6 the modulation scheme, they are working on two
7 documents utilizing two different modulation schemes,
8 one known as SAM and one known as IOTA.

9 They have promised us that in a meeting
10 they have scheduled in April, that they will make a
11 specific recommendation to move forward on one of
12 those two technologies as the standard for the
13 interoperability mode.

14 And while they may continue work on both
15 technologies for operation on the general use
16 channels, that they will get us a specific
17 recommendation for the interoperability channels.

18 With that, they're also moving forward on
19 a number of other documents that address other parts
20 of, you know, the entire suite of things that are
21 required to have a complete standard for
22 interoperability. Included on that will be some work

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1 on measurement issues, receiver standards, which get
2 into some of the questions that were brought forward
3 on the memorandum, that we take a look at those
4 issues.

5 A question that has come up and again
6 we'll be working with, as John indicated, with the
7 interoperability subcommittee, is the question of what
8 is the most appropriate bandwidth for operations on
9 the interoperability channels.

10 Currently, those wideband channels have
11 been channelized as 50 KHz wide channels, with the
12 allowance to aggregate three channels together to make
13 a 150 KHz wide channel.

14 You know, certainly, a 150 KHz wide
15 channel would transmit anything much faster than a 50
16 KHz channel would, but is it appropriate to utilize
17 that much bandwidth if you have just fairly low daily
18 requirements to transmit?

19 So we need to get into a description of
20 what types of services will be provided, what sorts of
21 features and functions need to occur on the wideband
22 interoperability channels, so that we can come up with

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1 an estimate of what an appropriate throughput rate is.

2 And based on that, we can then come up
3 with some technical standards that determine what an
4 appropriate bandwidth is that goes with that. It all
5 kind of interacts together there.

6 So we do need to do some additional work
7 with the interoperability subcommittee to make some of
8 those decisions. And that's what we'll be working on
9 over the, you know, the coming months.

10 CHAIRMAN WALLMAN: Thank you. Any
11 questions for Mr. Nash? Thank you. Lieutenant
12 Dempsey?

13 LIEUTENANT DEMPSEY: Sorry. Once a
14 lieutenant, always a lieutenant.

15 CHAIRMAN WALLMAN: That's right. It's one
16 of those titles you carry with you in life.

17 LIEUTENANT DEMPSEY: Thank you. For our
18 work going forward, we've -- Michael did a great
19 summary of the tasks and I'll just touch on a couple
20 that we think are important.

21 In addition, the members of the
22 subcommittee have decided that we're going -- we

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1 discussed and we decided that we're going to take at
2 least four plans that are out there now that we've
3 seen and compare them to the guidelines that we've
4 prepared, kind of an audit.

5 And if there's something in some of these
6 plans that we feel is better than what we did, or
7 needs correcting or didn't work out as well as we did,
8 we will modify the guidelines to kind of ensure that
9 we're keeping in step with what's really going on in
10 the RPC's.

11 So we believe that that will be another
12 good bit of work for us, but it will be valuable and
13 the plan is going forward.

14 We were pleased to get the report from our
15 subcommittee also that there are quite a bit of plans
16 out there. They're using our guidelines and they're
17 using them -- some RPC's are using them almost
18 verbatim and some have modified them but still using
19 75 percent to 90 percent of our documents. So we feel
20 that we've accomplished something on that side.

21 We're continuing to provide, as Michael
22 has said, advice to the RPC's. I get a lot of e-mails

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1 from the forming RPC's as to, you know, simple, easy
2 questions that we seem to be able to field very
3 easily. So I guess it's testimony to the work that
4 all of my subcommittee members in their working groups
5 did in producing a pretty good document.

6 We're continuing to follow and we will
7 continue to follow, I should say, the progress of DTV
8 and the FCC activity on transitioning from analog TV
9 to digital TV and then eventually 60-69 for us. I
10 think that that's probably going to be the primary
11 focus for our subcommittee.

12 I think that pretty much -- oh, I'm sorry.
13 I missed about the development and testing of the
14 pre-coordination database. I haven't asked Bob
15 Schlieman yet, but I'm going to ask him to become a
16 more active participant. I'll do it in a public
17 forum. This way he can't say no. Become more active
18 in our subcommittee, keeping us abreast and then, of
19 course, informing the steering committee on a regular
20 basis as to how the database is progressing.

21 If you'd like --

22 PARTICIPANT: Which subcommittee is yours?

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1 LIEUTENANT DEMPSEY: Implementation.

2 CHAIRMAN WALLMAN: It's hard to imagine
3 Bob Schlieman being more active on -- more active on
4 any front than he's already active on. But since his
5 name was invoked, he gets a chance to respond.

6 LIEUTENANT DEMPSEY: Well, actually, Bob
7 has been doing this, to give him credit. He has been
8 doing this all along for us and at several meetings
9 I've asked him to, you know, prepare, as part of our
10 brief discussion. So I'm just kind of making it
11 official now.

12 MR. SCHLIEMAN: Robert Schlieman, New York
13 State. The pre-coordination database work has been
14 completed. Marilyn reported on that at the meeting
15 yesterday. And the packing program that we have
16 proposed is in final stages of signoff on the contract
17 with NYSTEC to do the work. I understand that NIJ has
18 got it on their desk and that's the final signoff
19 before we can start the work on it. So it should be
20 momentarily.

21 LIEUTENANT DEMPSEY: Thank you, Bob.

22 CHAIRMAN WALLMAN: I think you said yes.

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1 LIEUTENANT DEMPSEY: Yeah.

2 MR. SCHLIEMAN: Ted, excuse me. Before
3 you leave, there was one discussion in the
4 implementation subcommittee last night about a
5 proposal that was somewhat controversial, and you
6 decided to put before the steering committee to see if
7 --

8 LIEUTENANT DEMPSEY: Oh, okay.

9 MR. SCHLIEMAN: -- it was the sense of the
10 steering committee that this proposal should be
11 addressed. Could you review that for us, please?

12 LIEUTENANT DEMPSEY: Sure. I was going to
13 bring it up under new business, but I'll bring it up
14 now.

15 CHAIRMAN WALLMAN: Why don't you go ahead
16 and do it now. I think that's --

17 LIEUTENANT DEMPSEY: Okay. That's fine.
18 Fred Griffin, who heads our policy working group of
19 the implementation subcommittee, he raised an
20 interesting point during our subcommittee meeting.

21 Fred suggested that the NCC investigate
22 the feasibility of a nationwide communications

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1 infrastructure that would facilitate nationwide
2 interoperability.

3 I know we've discussed this several times
4 at many of the meetings, but we had a pretty lively
5 discussion yesterday about it. And we all agreed that
6 it's a formidable task. It's a tremendous
7 undertaking. And that the steering committee should
8 consider this issue. And should the steering
9 committee decide to pursue this, I would ask that the
10 steering committee decide which subcommittee or
11 combination of subcommittees would be assigned the
12 task.

13 Just to summarize the discussion, it went
14 quite -- went through quite a range of discussion. It
15 went from a common carrier based type system, finally
16 to the suggestion that it just be some type of
17 nationwide network where an agency that was asked to
18 respond to a large scale disaster would be able to
19 communicate with the agency that requires assistance
20 prior to, during transportation to the incident, as
21 well as once they got to the incident.

22 Kind of, and to paraphrase it and

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1 summarize it, a common type infrastructure that would
2 allow common platform equipment to work throughout the
3 nation. We did discuss during the subcommittee
4 meeting that that is kind if the PSWN approach to this
5 nationwide wireless network. And we've -- the NCC's
6 always been supportive of PSWN.

7 So it's not a new concept, but we just
8 felt that we would bring it up one more time and ask
9 the steering committee to make a recommendation -- I
10 shouldn't say make a recommendation. Make a decision
11 on whether or not we should pursue this at a more
12 formal basis.

13 CHAIRMAN WALLMAN: Well, thank you very
14 much. And I do have your note, also, describing this,
15 at least briefly. And, as I understand the idea, I
16 mean, it really does sound like the ultimate answer to
17 the interoperability problems that we have been
18 wrestling with. It really is an ideal network.

19 My concern is that it goes well beyond the
20 charge that we've been given in our charter. And it
21 requires a number of elements outside our control,
22 legislative changes, regulatory changes, not within

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1 our purview of recommendation and so forth.

2 So I have some concern about whether the
3 scope of this visionary idea really is within our
4 charter and within our power to effectuate.

5 So I'm going to ask our DFO to render an
6 opinion in a moment or two, if he can, or perhaps with
7 more reflection, if he wishes. But, in the meantime,
8 I see that Mr. Griffin is in the room. Mr. Griffin,
9 would you like to speak about this proposal?

10 MR. GRIFFIN: The only, I would say, is
11 the background comes from the speech that Steve Souder
12 gave at the last NCC meeting about the Washington area
13 and how they had decided about ten years ago this is
14 what they needed. And the payoff was it worked at the
15 Pentagon.

16 He elaborated on it three days ago at the
17 PSWN meeting and I'm not advocating it, per se. I'm
18 just saying -- what we're talking about is one thing,
19 but it appears like the real world is going in a
20 different direction.

21 I'm suggesting we maybe look at the real
22 world requirements. And the basic issue is how you

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1 define interoperability.

2 And I'm taking things from the PSWN
3 meeting three days ago. They're defining
4 interoperability as when you get called, you have a
5 piece of hardware, radio. It works where you are. It
6 works in transit.

7 If in transit, the antennae gets broke,
8 when you get to where you're going, it still works.
9 It's a common set of hardware. You can go to the
10 agency and say, give me a new antennae. You plug it
11 in. By the way, I ran my battery out getting here.
12 Here's my battery, give me another one. And the whole
13 thing works. That's the concept.

14 It now appears to be working across the
15 North Carolina Sun Network. They've developed a
16 system which is almost no cost and they do it there.
17 And it was indicated at the PSWN meeting it's going to
18 be expanded in South Carolina and probably across the
19 southeast.

20 So you have the concept that may be
21 visionary but it's working there. And if you believe
22 Steve Souder -- and frankly, I believe Steve Souder --

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1 it's working in Washington, D.C. area. And it looks
2 like something that's good that I think we ought to
3 talk about.

4 And that's my position. We ought to talk
5 about it. Maybe we don't talk about it here. Maybe
6 the commission ought to set up some place else. But
7 since you've got two examples of something that works
8 pretty good, let's expand it.

9 CHAIRMAN WALLMAN: Mr. Wilhelm, I think it
10 might be wise to just take this under advisement and
11 have you take a look at the charter and see whether
12 this is within the ambit. I'd be reluctant to make a
13 decision on the spot about that and I'd be reluctant
14 to commit this to any subcommittee at this moment
15 without knowing what the parliamentary ruling is on
16 whether we can appropriately take this up.

17 MR. WILHELM: Exactly. I think I would
18 need additional information before trying to come up
19 with such a decision.

20 For example, it was my impression
21 yesterday that this visionary system was being
22 advanced as a substitute for what we are doing at 700

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1 MHz. If that is the case, then that raises some very
2 serious issues as to whether it is appropriate under
3 the charter. And I'd like to hear from either the
4 subcommittee or from Mr. Griffin whether this in fact
5 is the case, that it is proposed as a substitute for
6 what we have been doing.

7 MR. GRIFFIN: I'm not proposing it for
8 either one, but I do think the 700 offers the
9 opportunities. It's in charter territory to implement
10 it easily. Maybe it's a subpart of the 700.

11 The answer is, I don't really have the
12 answer to your question. It might or might not be
13 implemented at the 800 band. I don't know. I think
14 the concept is what ought to be talked about. Any
15 answer to that kind of question would be part of the
16 deliberation.

17 But you have new spectrum, or what's
18 called green spectrum, which is undefined, and maybe
19 take some portion of it and say it's used for this
20 purpose. I'm not advocating the whole band. I'm not
21 advocating anything except it's a topic. I think it
22 ought to be debated and I'm speaking just as an

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1 observer. And my whole thought process started at
2 this group's meeting in New York, when Steve Souder
3 started talking about it.

4 MR. WILHELM: I think it would be very
5 useful for our purposes to have a more definitive
6 recital of that proposal in writing. We could then
7 distribute it electronically to the steering committee
8 members and they then could determine whether it's an
9 appropriate topic for this committee.

10 MR. GRIFFIN: My understanding from Ted is
11 he wrote it last night and it's on your desk.

12 CHAIRMAN WALLMAN: I have a paragraph that
13 describes what we --

14 MR. GRIFFIN: But I haven't seen it, so I
15 don't know.

16 CHAIRMAN WALLMAN: Okay. But I think what
17 our DFO was asking for was something in writing that
18 could be circulated to the steering committee that --
19 and I'm happy to share what -- how Ted has written it
20 up. And if this is -- this by itself, I think, would
21 be not detailed enough for Mr. Wilhelm's purposes.

22 LIEUTENANT DEMPSEY: Yeah, what --

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1 CHAIRMAN WALLMAN: But I'm happy to show
2 you what we have.

3 LIEUTENANT DEMPSEY: For clarification,
4 what I wrote last night was just the request to bring
5 it before the steering committee and --

6 MR. GRIFFIN: Maybe the proper thing to do
7 would be basically through e-mail over the next few
8 days, develop whatever you think is appropriate. I
9 don't have a formal proposal. I'm not pushing any
10 particular solution other than I think it ought to be
11 talked about.

12 If you want the scope of services, scope
13 of responsibility, goals and objectives, or whatever
14 you want to call it, reduced to paper, I think that's
15 a perfectly legitimate thing to do.

16 This has all kind of happened pretty fast
17 and I think probably Ted ought to be the guy to chair
18 some sort of electronic interchange. I don't want to
19 push this as a party of one. We've got a good working
20 implementation committee. I think everybody ought to
21 have a chance to take a swing at it.

22 CHAIRMAN WALLMAN: Possibly so, but I

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1 think, before we get them working on it, we just need
2 to have a concrete idea on what the idea is. I don't
3 want to characterize it as a proposal because I
4 understand that, you know, you don't want to
5 characterize it that way.

6 We need to have a concrete idea of what
7 the idea is so that we can decide whether it's
8 something that we're charted to work on.

9 So why don't we do this. What if you have
10 reduced this to writing in an e-mail or something like
11 that, that can be forwarded to Mr. Wilhelm, that could
12 be the starting point for figuring out what he need to
13 figure out, whether it's in the charter.

14 MR. GRIFFIN: The only that's been reduced
15 to writing is my e-mail shortly after the last meeting
16 in New York, which was put on the listserver. I'd be
17 happy to work with Mr. Wilhelm to add, delete,
18 subtract, modify, reshape, reformulate that, or
19 whatever it is.

20 CHAIRMAN WALLMAN: Okay. All right.
21 Well, why don't we take that under advisement and see
22 where we go once Mr. Wilhelm has taken another look at

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1 that e-mail?

2 MR. GRIFFIN: I'll just say, call me for
3 whatever you want and I'll stand easy and support you,
4 whatever direction you go.

5 MR. WILHELM: Thank you.

6 CHAIRMAN WALLMAN: Thank you.

7 LIEUTENANT DEMPSEY: Just to add to it,
8 Glen Nash and I had a brief discussion earlier. As a
9 possible way of fitting it into the implementation
10 subcommittee, or to the NCC, would be to look at
11 establishing, or look at requesting the establishment
12 of a nationwide network using some of the
13 interoperability channels. That was just one
14 suggestion that came up this morning when we discussed
15 it. To -- if we wanted to make it fit somehow, that
16 might be one way of doing it.

17 CHAIRMAN WALLMAN: Mr. Schlieman?

18 MR. SCHLIEMAN: Robert Schlieman, New York
19 State. Just pertinent to this subject, in the
20 charter, there is a reference an item six, provide
21 recommendations on other technology,
22 telecommunications and public policy matters that

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1 relate to the expedited planning and deployment of a
2 nationwide interoperable and reliable public safety
3 and emergency responsiveness network.

4 And my question is one of requesting
5 interpretation, I guess. A network, to me, implies
6 an infrastructure. And is that your understanding?
7 That we are supposed to be recommending the deployment
8 of an infrastructure to support interoperability, or
9 are we, as the rules currently require, only to
10 provide mobile communications as the mandate on
11 interoperability channels?

12 This is very important because of system
13 developments in the 700 MHz band being a statewide
14 licensee. Having no --

15 CHAIRMAN WALLMAN: I had a law professor
16 like you, one, you know that?

17 MR. SCHLIEMAN: Did he walk up to the
18 microphone with a laptop in hand?

19 CHAIRMAN WALLMAN: I went to law school
20 before laptops were invented.

21 MR. SCHLIEMAN: I went to law school
22 before electric typewriters were invented.

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1 MR. WILHELM: Before microphones? Bob, I
2 didn't write a section. I can't give you --

3 MR. SCHLIEMAN: I think that's germane to
4 the discussion that we will be having about this
5 topic, that we understand how far we are intended to
6 go in the development of interoperability.

7 If it involves the development of
8 infrastructure, and scale is a big issue here,
9 obviously, the metropolitan D.C. area and the
10 metropolitan New York City area have infrastructure to
11 support interoperability. But when you talk about it
12 on a nationwide basis, there are a lot of areas where
13 this would be problematic, if only from a funding
14 basis. So I just want to have you think about that.

15 MR. WILHELM: I promise I will.

16 CHAIRMAN WALLMAN: Chief McEwen has a
17 point.

18 CHIEF MCEWEN: I think the point is that
19 if, in fact, this meets the consensus that we ought to
20 at least look at it, and Michael agrees that it's
21 within our purview to do so, we need to do that fairly
22 soon. Because the problem here, as Bob said, I mean,

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1 we're planning on how we're going to use these
2 channels. And they're kind of in the domain of the
3 states and the regional planning groups. And if
4 you're talking about envisioning some kind of national
5 interoperability and an infrastructure to support
6 that, that might require some quite different
7 thinking, particularly in the -- I mean, the 700 band,
8 which we're really charged to deal with.

9 LIEUTENANT DEMPSEY: Just to put it into
10 some perspective, I think, and that's why I mentioned
11 that -- I'm sorry, Ted Dempsey, chair of the
12 implementation subcommittee.

13 That's why I did mention that the
14 discussion Glen and I had this morning was to make it
15 fit into our charter, is to kind of look at as a way
16 of tying together and building an infrastructure for
17 the interoperability channels that we've designated as
18 nationwide interoperability channels.

19 And it could be just as simple as
20 recommending that we go after funding for the
21 infrastructure. In other words, instead of making the
22 local agency put up the bay stations and equipment and

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1 network connectivity for the interoperability channels
2 in the jurisdiction, that there would be some funding
3 available for the -- well, a very large bucket of
4 funding available from the federal government.

5 CHIEF MCEWEN: Very large.

6 LIEUTENANT GRIFFIN: Very, very large. I
7 -- well, never mind. We won't go into the airline
8 discussion again. But -- and that could be tapped
9 into, to build that infrastructure network.

10 If you -- it could be something as simple
11 as, if the funding is available, mandating the agency
12 to add these pieces in, or maybe the federal
13 government step in and build this network.

14 And, you know, there's a lot to consider
15 because, as Bob brought up, there are some
16 metropolitan areas that have interoperability systems
17 already built. And it's just a matter of getting
18 everybody to come on to those particular systems, one
19 of which I'm very familiar with.

20 So I think, just to put it in perspective,
21 I do think that it is something that we should discuss
22 further.

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1 And to just bring a point that was
2 discussed yesterday, it went from a range of, like I
3 said earlier, a common carrier solution. Fred's e-
4 mail discussed public/private partnership.

5 I think that there are some economies --
6 I mean, there are some efficiencies that could be
7 gained by doing this, but there are also some very
8 large pitfalls, forcing agencies to comply with
9 standards that they may not be able to afford.
10 There's a lot of things that we really have to
11 discuss.

12 So if it is -- if the steering committee
13 does give us direction to do this, I think that we
14 really have to put together something, I guess, kind
15 of a summary or white paper before we start it, just
16 to kick the discussion off.

17 CHAIRMAN WALLMAN: Okay. Well, why don't
18 we pause this discussion and give our DFO some time to
19 reflect on this with the input from Mr. Griffin,
20 whoever else would like to participate in elucidating
21 parts of the charter that may help figure out where we
22 should head.

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1 Any other new business people would like
2 to raise at this time? Sergeant Powell?

3 SERGEANT POWELL: I thought we were going
4 to do this as part of Ted's report, but slipped by.
5 We have a guidebook prepared on behalf of NPSTC to
6 present to Michael as the first draft.

7 And -- excuse me -- we'll make it
8 available electronically also, so that we can start
9 getting input from people that are taking a look at
10 it. As Ted said, they're going to be looking at some
11 of the plans that are out there and adding those in.

12 So, Tom Tolman? We need a quick caucus.
13 Be right back.

14 CHAIRMAN WALLMAN: Okay. Deputy Chief
15 Kowalski would like to make a remark.

16 DEPUTY CHIEF KOWALSKI: Jeanne Kowalski.
17 It was brought to my attention that one of my earlier
18 remarks may not have been clear, concerning
19 interoperability, the election to administer the state
20 interoperability executive committee spectrum.

21 The bottom line is that on December 31st,
22 2002, a deadline occurred. It's a firm deadline. By

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1 that time, states had to elect whether they would
2 administer.

3 What I followed up with might have been
4 confusing, and that was, because of the mail, we don't
5 believe we have all the letters yet that were signed
6 before December 31st.

7 For that reason, we don't want to put out
8 a PN now, telling everybody, these are the only states
9 that will administer the channels. Thus, we're gonna
10 wait and try to get the mail delivered. We think it
11 will all be here by April. And we encourage you to
12 fax to us those letters that have already been signed
13 with a date before December 31st, 2001.

14 And I apologize if that wasn't clear
15 during the initial presentation.

16 CHAIRMAN WALLMAN: So there's no
17 extension? You're just asking people if they'd like
18 to novate their prior submissions?

19 DEPUTY CHIEF KOWALSKI: Correct. There
20 are no extensions. That was a firm date.

21 CHAIRMAN WALLMAN: Okay.

22 DEPUTY CHIEF KOWALSKI: I hope that's

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1 clear. Thanks.

2 CHAIRMAN WALLMAN: Could you speak into
3 the microphone, please, Marilyn?

4 MEMBER WARD: Would you accept that
5 electronically? I mean, if you have to have a
6 signature, if December mail is getting here in April,
7 that's kind of a scary thought.

8 DEPUTY CHIEF KOWALSKI: This is a far less
9 strict process procedurally than the applications for
10 the license, state license. And for that reason, we
11 have asked to have faxes, because the fax will show
12 the signature, the date, the entire document. I think
13 there is the other option, which is an electronic
14 transmission, which is the signed letter.

15 CHAIRMAN WALLMAN: You could PDF the file?

16 DEPUTY CHIEF KOWALSKI: Exactly. So that
17 is another option. And we know for a fact, and I've
18 been told, that people are aware of letters that are
19 signed that, for some reason, we don't have them.

20 SERGEANT POWELL: Are you having the same
21 trouble with Federal Express, UPS? Receiving those
22 documents?

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1 DEPUTY CHIEF KOWALSKI: I think what Mary
2 was trying to say is the was a problem in October.
3 Now, we have much more thorough scanning and so
4 there's a delay in things like Federal Express, et
5 cetera. We will get all of this, hopefully.

6 CHAIRMAN WALLMAN: Why don't we talk a
7 little bit about the meeting schedule for the rest of
8 the year? Mr. Weintraub, can you refresh our
9 recollection as to the date in May that was selected?

10 Do you know? The McEwen scheduling system has a
11 notation that we -- we're tending to be talking about
12 the second and third, first Thursday and Friday of
13 May.

14 CHIEF MCEWEN: Those were the dates that
15 we discussed in New York. They weren't finalized as I
16 -- I think they were tentative.

17 MR. WEINTRAUB: Bert Weintraub, FCC staff.
18 To my recollection, there were no dates set beyond
19 yesterday and today's meetings.

20 CHAIRMAN WALLMAN: Okay. Could we get the
21 advice of the subcommittee chairs? Would a May
22 meeting be useful? Should we push it out a little

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1 bit? You'd like to -- I'm getting different inputs.
2 I've -- I have thumbs up from SISCO. Go ahead.

3 LIEUTENANT DEMPSEY: There are several
4 things going on in the first and second week of May
5 with APCO there. I think there's a regional
6 conference in Greensboro. I think that there's
7 something going on in California. Yeah. May seems to
8 be a month that there are -- I know that there's a lot
9 of regional conferences between NENA, APCO, also IACP.
10 So --

11 CHAIRMAN WALLMAN: What about later in the
12 month? Would 16th and 17th be convenient for people?

13 PARTICIPANT: No.

14 CHAIRMAN WALLMAN: No? How about at the
15 very end of the month, the 30th and 31st? Well, as to
16 the 27th, is -- 30th and 31st of May?

17 MR. WILHELM: Bert, could you check on
18 availability of the meeting room, please?

19 CHAIRMAN WALLMAN: Just for the sake of
20 completeness, how about the 9th and the 10th of May?

21 PARTICIPANT: Look at your calendar.
22 Ninth and the 10th.

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1 CHAIRMAN WALLMAN: Ninth and 10th of May?

2 PARTICIPANT: And the 16th and 17th?

3 CHAIRMAN WALLMAN: Dave Armand has a
4 problem.

5 PARTICIPANT: No, it's the following week.

6 CHAIRMAN WALLMAN: Okay. We're going to
7 check on May 30th and 31st, about availability of this
8 room. And then, are we safe in taking a hiatus in the
9 summer? Does anybody foresee a need to meet during
10 the summer? Okay. So we'd be looking at October for
11 the next meeting after May?

12 PARTICIPANT: We ought to look ahead
13 because --

14 CHAIRMAN WALLMAN: It gets filled up.

15 PARTICIPANT: You're darn right it does.
16 ICP is in Minneapolis the first week. Columbus Day's
17 the 14th.

18 MR. WEINTRAUB: CHAIRMAN WALLMAN, the
19 29th, 30th and 31st of May are clear for the
20 commission meeting room. Twenty-ninth is Wednesday,
21 Thursday and Friday. And anything beyond that you
22 wish to know, or zeroing in just on May right now?

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1 CHAIRMAN WALLMAN: We're about to turn to
2 the fall, so if you can --

3 MR. WEINTRAUB: Are we okay, then for the
4 30th and 31st --

5 CHAIRMAN WALLMAN: Yeah. We're told that
6 the meeting room is available for the 30th and 31st, so
7 shall we plan on that? Okay. The next meeting, then,
8 will be May 30th and 31st, subcommittee, then full
9 membership, here in Washington, D.C.

10 And then we were just looking at the next
11 meeting after that, which could be September or
12 October.

13 How about the end of September? How does
14 the 26th and 27th look?

15 MR. WEINTRAUB: Friday is taken. The
16 commission meeting room is taken all day with the
17 LSGAC.

18 CHAIRMAN WALLMAN: Okay.

19 CHIEF McEWEN: How about the 20th, 19th
20 and 20th?

21 MR. WEINTRAUB: I'm sorry. What --

22 CHAIRMAN WALLMAN: September --

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1 MR. WEINTRAUB: The 19th and 20th are open
2 right now.

3 CHAIRMAN WALLMAN: But that's not good for
4 Tim.

5 MR. McEWEN: That's not good?

6 CHAIRMAN WALLMAN: How about the 12th and
7 13th?

8 MR. WEINTRAUB: Commission meeting on the
9 12th, open meeting. Commission meeting is --

10 CHAIRMAN WALLMAN: Yeah.

11 MR. WEINTRAUB: The room is taken.

12 CHAIRMAN WALLMAN: All right. Well, why
13 don't we -- how about the 19th and 20th? Mr.
14 Loewenstein has said that he may be able to move his
15 conflict. Okay?

16 MR. WEINTRAUB: Yes, 19th and 20th of
17 September are open right now.

18 MR. McEWEN: I think we ought to lock it
19 in.

20 CHAIRMAN WALLMAN: Yeah, I think that's
21 right. Okay. All right. So the next two meetings,
22 May 30th and 31st in Washington, D.C., then September

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1 19th and 20th in Washington, D.C. All right? Okay.

2 Sergeant Powell, did you want to take the
3 mike?

4 SERGEANT POWELL: Actually, maybe I should
5 ask Marilyn to come up with --

6 CHAIRMAN WALLMAN: May I just do one
7 thing? Mr. Weintraub, that 19th and 20th, that
8 doesn't conflict with any religious observance, does
9 it? Okay. Thank you.

10 SERGEANT POWELL: Okay. On behalf of
11 NPSTC, we wanted to present to Michael the first
12 draft, and we're stressing this as a draft of the
13 regional planning guidebook that's intended to go to
14 the regional planning chairman to help them better
15 prepare their plans.

16 We know there are about -- as Ted Dempsey
17 mentioned, several of them out there right now. And
18 it will be good to do some comparisons as we're going
19 through the draft. But, Michael, here it is, both
20 hard copy and on a CD.

21 MR. WILHELM: Thank you very much, John.
22 Is there a timetable for developing a final document?

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1 MEMBER WARD: Do we want to put it on the
2 list certain? We'll want to put the electronic
3 version out and let people have a chance to see if
4 they are interested in commenting on it, and then turn
5 it around by the next meeting, by May.

6 SERGEANT POWELL: Right. Actually, I
7 would think we could do it sooner than that, if we can
8 get input back.

9 MEMBER WARD: If you don't -- yeah. It
10 depends on how much input you get, basically, but we
11 ought to be for sure done with it by the time we have
12 our next meeting.

13 SERGEANT POWELL: I think the way that --

14 MEMBER WILHELM: I'd like to set a firm
15 date, if we can, for the reception of comments and
16 then a reasonable period after that to develop a final
17 document.

18 SERGEANT POWELL: How about if we ask for
19 comments by March 1st?

20 MEMBER WILHELM: Sounds reasonable.

21 SERGEANT POWELL: Give people a month to
22 look at it. And I will go ahead and distribute the

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1 electronic version through the server, so that people
2 have got it.

3 CHAIRMAN WALLMAN: Good. And will you
4 remind them of that deadline when you disseminate it -
5 - okay.

6 SERGEANT POWELL: Sure. We can do that.

7 MEMBER WILHELM: Would it be reasonable to
8 say that by, say, the third week in March it'd be
9 possible to produce the final document?

10 SERGEANT POWELL: I would think so, yeah.

11 CHAIRMAN WALLMAN: Any other new business
12 that we should discuss at this point? Okay. Well,
13 thank you very much and we'll see you back here May
14 30th and 31st. We're adjourned.

15 (Whereupon, the meeting in above-entitled
16 matter was adjourned at 11:19 a.m.)

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